

The Insolvency Act 1986

Administrator's progress report

2.24B

Name of Company METALDECK LIMITED	Company number 01752918
In the Manchester District Registry of the High Court <small>[full name of court]</small>	Court case number 2547 of 2011

(a) Insert full name(s) and address(es) of administrator(s)

I/We (a) J M Tiley & A Poxon of Leonard Curtis, Tower 12,
18/22 Bridge Street, Manchester M3 3BZ

administrator(s) of the above company attach a progress report for the period

(b) Insert dates

from (b) 21 June 2012	to (b) 20 December 2012
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Signed *J M Tiley*
Joint Administrator(s)

Dated 20 December 2012

Contact Details

You do not have to give any contact information in the box opposite but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Leonard Curtis	
Tower 12, 18/22 Bndge Street, Manchester M3 3BZ	
Ref PH/19	Tel 0161 7671250
DX Number	DX Exchange

When you have completed and signed this form please send it to the Registrar of Companies at Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff

THURSDAY





LEONARD CURTIS
BUSINESS RESCUE & RECOVERY

METALDECK LIMITED
(IN ADMINISTRATION)

Registered Number: 01752918
Court Ref: 2547 of 2011
High Court of Justice Manchester District Registry

**Joint Administrators' Final Progress Report in accordance
with Rules 2.47 and 2.110 of the Insolvency Rules 1986**

Report period
21 June 2012 to 20 December 2012

20 December 2012

Leonard Curtis
Hollins Mount, Hollins Lane, Bury, Lancashire BL9 8DG
Tel. 0161 767 1250 Fax. 0161 767 1240
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Ref. KJ19/PH/NM666R/1010

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**STRICTLY PRIVATE AND CONFIDENTIAL
NOT FOR PUBLICATION**

**TO: THE REGISTRAR OF COMPANIES
ALL CREDITORS
ALL MEMBERS**

1 INTRODUCTION

- 1 1 This report has been produced in accordance with Rules 2 47 and 2 110 of the Insolvency Rules 1986 to provide creditors with an update on the progress of the administration of Metaldeck Limited ("the Company") for the period from 21 June 2012 to 20 December 2012. This is the Joint Administrators' final progress report to creditors.
- 1 2 The administration of the Company is now for practical purposes complete. Section 9 of this report deals with how the Joint Administrators intend to bring the administration to an end.
- 1 3 Much of the information contained in this report encompasses the whole period of the administration. Please be aware, however, that where reference is made to "the period of this report", this specifically means 21 June 2012 to 20 December 2012, being the period since the end of the period covered by the last progress report.

2 STATUTORY INFORMATION

- 2 1 J M Titley and A Poxon were appointed as Joint Administrators of Metaldeck Limited ("the Company") in the jurisdiction of HCJ Manchester District Registry, number 2547 of 2011 on 21 December 2011. The administration appointment was made by the director of the Company.
- 2 2 The administration is being handled by the Manchester office of Leonard Curtis, which is situated at Tower 12, 18-22 Bridge Street, Spinningfields, Manchester, M3 3BZ.
- 2 3 The principal trading address of the Company was 1 Prestwood Place, Skelmersdale, Lancashire, WN8 9QE. The business traded under its registered name.
- 2 4 The registered office address of the Company at the date of the appointment of Administrators was 1 Prestwood Place, Skelmersdale, WN8 9QE. Following the appointment, this was changed to Hollins Mount, Hollins Lane, Bury, Lancashire, BL9 8DG. The registered number of the Company is 01752918.
- 2 5 For the purposes of paragraph 100(2) of Schedule B1 to the Insolvency Act 1986 (as amended), it should be noted that during the period in which the Administration Order is in force, any act or function required or authorised under any enactment to be done by the Administrator may be exercised by all or any of the persons holding that office.
- 2 6 The Company's main centre of operations is based in the UK. The EC Regulation on Insolvency Proceedings applies and the proceedings are main proceedings under the Regulation.

3 JOINT ADMINISTRATORS' PROPOSALS

- 3 1 Attached at Appendix A is a summary of the Joint Administrators' approved proposals for achieving one of the three statutory purposes of administration.

METALDECK LIMITED – IN ADMINISTRATION

- 3 2 There have been no major amendments to, or deviations from, the proposals during the course of the administration
- 3 3 The objective of the administration has been to realise property in order to make a distribution to secured or preferential creditors
- 3 4 This objective has already been achieved as the secured creditor, The Royal Bank of Scotland PLC ("RBS"), has received payments totalling £10,000 under the terms of its security

4 PROGRESS OF THE ADMINISTRATION

- 4 1 Attached at Appendix B is the Joint Administrators' receipts and payments account for the period from 21 June 2012 to 20 December 2012. Cumulative figures have also been provided to reflect transactions for the whole of the administration period to date

4 2 Sale of Business

As previously reported to creditors, the business and assets of the Company were sold on 23 December 2011 to Raised Floor Solutions Limited ("the Purchaser"), a company with common directors to Metaldeck Limited. The agreed sale consideration was £52,500 00, of which £22,500 00 was payable on completion followed by 3 monthly instalments of £10,000 00. The total sale consideration has been received in full.

4 3 Book debts

As previously reported, the gross value of the outstanding ledger at the date of the Joint Administrators appointment was £39,000 00. The Vinden Partnership assisted the Joint Administrators in collecting the outstanding book debts and the total collections have amounted to £32,598 41.

4 4 Intercompany Loan Account

At the date of Administration the books and records of the Company indicated that there was an overdrawn intercompany loan account amounting to c£15k between the Company and Raised Floor Solutions Limited ("RFS"). The Joint Administrators' have carried out investigations into the nature of the Intercompany Loan Account, following a review of additional information it was apparent that no such monies were owed to the Company. Accordingly no realisations have been made in respect of this.

5 ASSETS STILL TO BE REALISED

- 5 1 There are no other assets to be realised in this matter

6 INVESTIGATIONS

- 6 1 As previously reported, following their initial assessment, no detailed investigations were considered to be required by the Administrators. Nothing further has been brought to the attention of the Administrators in the period of this report.

7 JOINT ADMINISTRATORS' REMUNERATION AND DISBURSEMENTS

Pre-Administration Costs

7.1 On 27 February 2012, the secured creditor consented to the following pre-administration costs and expenses being paid as an expense of the administration

Charged by	Services provided	Total amount charged £
Leonard Curtis	Pre-appointment advice and assessment of the financial position	6,965 00
Cobbetts LLP	Appointment documentation, review of security and sale agreement	6,302 70
Sanderson Weatherall	Valuation of physical assets	2,000 00
The Vinden Partnership	Valuation of retention ledger	5,000 00

As previously reported these costs have now been paid and are detailed in the receipts and payments account attached at Appendix B

Joint Administrators' Remuneration

7.2 On 27 February 2012, the secured creditor agreed that the basis of the Joint Administrators' remuneration be fixed by reference to time properly spent by them and their staff in attending to matters arising from the Administration. Approval was also received to draw category 2 disbursements as detailed at Appendix D.

7.3 The Joint Administrators' time costs are summarised below:

	Hours No.	Rate / hr £	Total value of time £
Time previously reported	183 1	215 66	39,487 00
Time incurred in the period of this report	50 3	140 96	7,090 50
Total Administrators' time costs	233 4	199 56	46,577 50

Please note that Leonard Curtis' chargeout rates were increased on 1 January 2012. Details of the new rates are set out at Appendix D

7.4 The time charged by the Joint Administrators' for the period of this report amounts to £7,090 50. This represents 50 3 hours at an average rate of £140 96 per hour. Attached at Appendix C is a time analysis which provides details of the activity costs incurred by staff grade during this period, along with a description of the work done by the Joint Administrators and their staff in respect of which the time has been charged.

7.5 Administrators' fees drawn to date in respect of these time costs total £28,000 00 plus VAT.

7.6 Final fees of £4,508 88 will be drawn shortly. These have been included in the Receipts and Payments Account at Appendix B. The balance of time costs incurred will be written off.

Joint Administrators' Disbursements

7 7 The following Category 1 and Category 2 disbursements have been incurred on the case since appointment

Category 1 Disbursements

Charged by	Services provided	Total amount pd by LC £	Amount recovered from case £	Amount still to be recovered from case £
Companies House	Company Searches	10 00	10 00	-
Court	Court Fee	35 00	35 00	-
AUA Insolvency Risk Services	IP Bond	135 00	135 00	-
Business Tax Centre	Individual Searches	30 00	30 00	-
Auctus Limited	Storage Costs	31 39	31 39	-

Category 2 Disbursements

Charged by	Services provided	Total amount pd by LC £	Amount recovered from case £	Amount still to be recovered from case £
Leonard Curtis	Mileage at 45p per mile	31 68	31 68	-

Expenses of the Administration

7 8 The Joint Administrators have also incurred expenses during the period of this report. These expenses are detailed in the table below, which also indicates whether these expenses have been paid from the case funds:

Nature of expenses	By whom provided	Amount incurred this period £	Total amount incurred to date £	Amount paid £	Amount unpaid £
Report Hosting Fees	The Creditor Gateway	22 00	44 00	44 00	-
Statutory Advertising	Courts Advertising	-	278 10	278 10	-
Software Licence	Pelstar Computing	-	75 00	75 00	-
Book Debt Collection Fee	The Vinden Partnership	-	19,479 08	19,479 08	-
Accountancy Fees	RSM Tenon	2,500 00	7,000 00	7,000 00	-
TOTAL		2,522 00	26,876.18	26,876 18	-

7 9 Attached at Appendix D is additional information in relation to the firm's policy on staffing, the use of sub-contractors, disbursements and details of our current charge-out rates by staff grade

7 10 Unsecured creditors whose debts amount to at least 5% of the total value of the unsecured claims, or any secured creditor, may request further information regarding remuneration or expenses (other than pre administration costs) by submitting their written requests before 12 January 2013

- 7.11 In addition, unsecured creditors whose debts amount to at least 10% of the total value of the unsecured claims, or any secured creditor, may apply to court, if they believe the remuneration charged or expenses incurred by the Joint Administrators to be excessive or the basis fixed for the Joint Administrators' remuneration to be inappropriate. Any application should be made within 8 weeks of receipt of this report.

8 OUTCOME FOR CREDITORS

8.1 Secured Creditors

The Royal Bank of Scotland PLC ("RBS")

RBS holds security in the form of a fixed and floating charge debenture over the Company's undertaking and assets created on 9 May 2005 and registered on 19 May 2005.

At the date of Administration, the Company had an outstanding loan with RBS in the sum of £513,000. The Company's bank account was in credit in the sum of £228,000 and therefore the two amounts have been offset and the net amount owed to RBS is £285,000. A sum of £10,000 has been distributed to RBS under the terms of its fixed charge.

8.2 Preferential Claims

The only categories of claims which have preferential status are those of employees in respect of wages and accrued holiday pay. Four of the Company's employees were made redundant by the directors prior to the date of administration. A claim in the sum of £11,102.77 was received.

In this instance there are insufficient funds to enable a distribution to preferential creditors.

8.3 Prescribed Part

As there will be insufficient funds to make a distribution under the floating charge, there will not be a requirement to set aside a prescribed part in this case.

8.4 Unsecured Non-Preferential Claims

In this instance there will be insufficient funds available to enable a distribution to unsecured creditors. This statement is being made in accordance with paragraph 52(1)(b) of Schedule B1 to the Act.

9 EXTENSIONS TO THE ADMINISTRATION

- 9.1 The appointment of administrators ordinarily ceases to have effect at the end of the period of one year from the date of their appointment.

- 9.2 In certain circumstances it becomes necessary to extend the Administrators' term of office.

- 9.3 No further extensions are required in this instance.

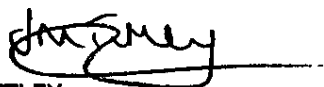
METALDECK LIMITED – IN ADMINISTRATION

10 ENDING THE ADMINISTRATION

- 10.1 The Administration is now for practical purposes complete. As there are insufficient funds available to allow payment of a dividend to unsecured creditors in this case, the appropriate exit route from the Administration is Dissolution of the Company. Attached at Appendix E is Form 2.35B – Notice of Move from Administration to Dissolution. On the registration of this Notice by Companies House, the Administration will be brought to an end and the appointment of the Joint Administrators will cease to have effect.
- 10.2 At the end of the period of three months beginning with the date of registration of Form 2.35B, the Company will be dissolved.
- 10.3 The Joint Administrators will be discharged from liability in respect of any action(s) of theirs as Administrators immediately upon their appointment ceasing to have effect.

If you wish to discuss the issues raised in this report or require any additional information please contact this office

for and on behalf of
METALDECK LIMITED



J M TITLEY
JOINT ADMINISTRATOR

Licensed in the UK by the Institute of Chartered Accountants in England and Wales

The affairs, business and property of the Company are being managed by the Joint Administrators, who act as agents of the Company without personal liability

SUMMARY OF JOINT ADMINISTRATORS' PROPOSALS

It is proposed that

- 1 The Joint Administrators continue to manage the business, affairs and property of the Company in such a manner as they consider expedient with a view to achieving the statutory purposes of the Administration
- 2 If appropriate, the Joint Administrators take any action they consider necessary with a view to the approval of a Company Voluntary Arrangement ("CVA") or Scheme of Arrangement in relation to the Company
- 3 If appropriate, the Joint Administrators file a notice with the Registrar of Companies in order that the Administration will cease and the Company will move automatically into Creditors Voluntary Liquidation. It is further proposed that J M Titley and/or A Poxon be appointed (Joint) Liquidator(s) of the Company and that where Joint Liquidators are proposed any act required or authorised to be done by the Joint Liquidators may be exercised by both or either of them. NB Creditors may nominate a different person as the proposed Liquidator, provided that the nomination is made after receipt of these proposals and before the proposals are approved
- 4 In the event that there are no monies remaining to be distributed to creditors and as soon as all matters relating to the Administration have been completed, the Joint Administrators file a Notice with the Registrar of Companies that the Company should be dissolved
- 5 The Joint Administrators investigate and, if appropriate, pursue any claims that they or the Company may have against any Directors or former Directors, other third parties, officers or former officers, advisers or former advisers of the Company.
- 6 The Company may be placed into compulsory liquidation in circumstances where assets are still to be realised or investigations concluded yet there will be no return to unsecured creditors. In these circumstances it is further proposed that J M Titley and/or A Poxon be appointed (Joint) Liquidator(s) of the Company and that where Joint Liquidators are proposed any act required or authorised to be done by the Joint Liquidators may be exercised by both or either of them
- 7 The Joint Administrators shall do all such other things and generally exercise all of his powers as contained in Schedule 1 of the Insolvency Act 1986, as he considers desirable or expedient to achieve the statutory purpose of the Administration

**SUMMARY OF JOINT ADMINISTRATORS' RECEIPTS AND PAYMENTS ACCOUNT FOR THE PERIOD FROM
21 JUNE 2012 TO 20 DECEMBER 2012**

	Estimated to realise £	Transactions Previously reported £	Transactions This period £	Cumulative £
RECEIPTS				
Goodwill and Intellectual Property	10,000 00	10,000 00	-	10,000 00
Office Furniture and Equipment	3,000 00	3,000 00	-	3,000 00
Plant and Machinery	23,000 00	23,000 00	-	23,000 00
Stock	3,000 00	3,000.00	-	3,000 00
Retention Ledger	13,500 00	13,500 00	-	13,500 00
Debtor Monies	-	32,598 41	-	32,598 41
Rates Refund	-	1,481 24	-	1,481 24
Court Fee Refund	-	1,165 00	-	1,165.00
Balance at Bank	-	280 76	69.73	350 49
Dividend Received	-	-	14 29	14 29
Bank Interest	-	-	1 23	1.23
Unclaimed Funds	-	-	2,198.69	2,198 69
TOTAL	52,500.00	88,025.41	2,283 94	90,309.35
PAYMENTS				
Book Debt Collection Fee		19,479 08	-	19,479 08
Joint Administrators' Remuneration		28,000 00	4,508 88	32,508 88
Joint Administrators' Pre-appointment Fees		6,965 00	-	6,965 00
Statutory Advertising		278 10	-	278 10
Joint Administrators' Category 1 Disbursements		205 00	36.41	241 41
Joint Administrators' Category 2 Disbursements		9 00	22 68	31 68
Software Licence		75 00	-	75 00
Accountants' Fees		4,500.00	2,500 00	7,000 00
Secured Creditor Distribution (RBS)		10,000 00	-	10,000 00
Agents' Fees		-	2,000 00	2,000 00
Solicitors' Fees		6,302 70	383 50	6,686 20
Other Agents' fees		5,000 00	-	5,000 00
Report Hosting		-	44 00	44 00
TOTAL		80,813.88	9,495 47	90,309.35
BALANCE IN HAND				<u>NIL</u>

SUMMARY OF JOINT ADMINISTRATORS' TIME COSTS FOR THE PERIOD
FROM 21 JUNE 2012 TO 20 DECEMBER 2012

	Manager 2		Administrator 4		Total		Average Hourly Rate £
	Units	Cost £	Units	Cost £	Units	Cost £	
Statutory & Review	-	-	90	1,215 00	90	1,215 00	135 00
Receipts & Payments	-	-	78	1,053 00	78	1,053 00	135 00
Assets	-	-	104	1,404 00	104	1,404 00	135 00
Liabilities	20	570 00	6	81 00	26	651 00	250 38
Landlords	-	-	5	67 50	5	67 50	135 00
General Administration	-	-	10	135 00	10	135 00	135 00
Post Appointment Credits Mtngs	-	-	190	2,565 00	190	2,565 00	135 00
Total	20	570 00	483	6,520.50	503	7,090 50	
Average Hourly Rate (£)		<u>285 00</u>		<u>135 00</u>		<u>140 96</u>	
All Units are 6 minutes							

DESCRIPTION OF TIME SPENT BY CATEGORY

Statutory and Review

This involved undertaking regular reviews of the case file to ensure all matters were being progressed and statutory requirements were met

Receipts and Payments

Time has been spent making payments to relevant third party agents and ensuring that the receipts and payments are properly recorded

Assets

A small proportion of time has been spent reviewing the Company assets, in particular the Intercompany Loan Account

Liabilities

Time has been spent dealing with creditor queries by post, telephone and email

General Administration

Time has been spent on general administration including engaging in general correspondence

Post Appointment Creditors' Meetings

Time was spent preparing and reviewing the Joint Administrators Reports which have been circulated to all known creditors

ADDITIONAL INFORMATION IN RELATION TO THE POLICY OF LEONARD CURTIS REGARDING FEES AND DISBURSEMENTS

The following information relating to the policy of Leonard Curtis is considered to be relevant to creditors

Staff Allocation and Support Staff

We take an objective and practical approach to each assignment which includes active director involvement from the outset. Other members of staff will be assigned on the basis of experience and specific skills to match the needs of the case. Time spent by secretarial and other support staff on specific case related matters, e.g. report despatching, is not charged.

Where it has been agreed by resolution of the secured creditors, a creditors' committee or creditors generally, that the office holders' remuneration will be calculated by reference to the time properly given by the office holders and their staff in attending to matters arising in the appointment, then such remuneration will be calculated in units of 6 minutes at the standard hourly rates given below. In cases of exceptional complexity or risk, the insolvency practitioner reserves the right to obtain authority from the appropriate body of creditors that their remuneration on such time shall be charged at the higher complex rate given below.

With effect from 1 January 2012 the following hourly charge out rates apply to all assignments undertaken by Leonard Curtis

	Standard £	Complex £
Director	425	531
Senior Manager	385	481
Manager 1	330	412
Manager 2	285	356
Administrator 1	230	287
Administrator 2	210	262
Administrator 3	190	237
Administrator 4	135	168
Support	0	0

Subcontractors

Details and the cost of any work which has been or is intended to be sub-contracted out that could otherwise be carried out by the office holders or their staff will be provided in any report which incorporates a request for approval of the basis upon which remuneration may be charged.

Professional Advisors

Details of any professional advisor(s) used will be given in reports to creditors. Unless otherwise indicated the fee arrangement for each is based on hourly charge out rates, which are reviewed on a regular basis, together with the recovery of relevant disbursements. The choice of professional advisors is based around a number of factors including, but not restricted to, their expertise in a particular field, the complexity or otherwise of the assignment and their geographic location.

Disbursements

- a) Category 1 disbursements. These are costs where there is specific expenditure directly referable both to the appointment in question and a payment to an independent third party. These may include, for example, advertising, room hire, storage, postage, telephone charges, travel expenses, and equivalent costs reimbursed to the office holder or his or her staff. Category 1 disbursements may be drawn without prior approval.
- b) Category 2 disbursements. These are costs that are directly referable to the appointment in question but not to a payment to an independent third party. They may include shared or allocated costs that can be allocated to the appointment on a proper and reasonable basis, for example, business mileage. In the event of charging for category 2 disbursements the following items of expenditure are recharged on this basis and are believed to be in line with the cost of external provision:

Internal photocopying	10p per copy
General stationery, postage, telephone etc	£100 per 100 creditors/ members or part thereof
Storage of office files (6 years)	£66.09 per box
Business mileage	45p per mile

Category 2 disbursements may be drawn if they have been approved in the same manner as an office holder's remuneration.

METALDECK LIMITED – IN ADMINISTRATION

APPENDIX E

FORM 2.35B – NOTICE OF MOVE FROM ADMINISTRATION TO DISSOLUTION